

From: Vigor Communications <Communications@vigor.net>

Sent: Monday, April 6, 2020 3:56 PM

Subject: Monday, April 6: Vigor's COVID-19 Update – PLEASE READ – New CDC Guidance on Face Coverings



This employee communication will go out as needed to all Vigor employees. If you would like something included, simply respond to this email or get in touch with Caitlin Harrington. Information needs to be received by 3 pm day of if you need it in that day's email distribution.

Need a reminder on how to thoroughly wash your hands? [Check out this video.](#)

Access all employee updates and attachments on the [VigorNet COVID-19 page](#). Stay safe!

New CDC Guidance on Face Coverings – from CEO Jim Marcotuli

In the ever evolving response to the current coronavirus outbreak, the [CDC has issue revised guidelines](#) encouraging the public to use face covering when outside the home when it is not always practical to maintain 6 feet of social distancing from others. This guidance is being adopted by the Department of Defense.

The CDC recommendation to wear cloth face covering is primarily focused on limiting an infected person not currently showing signs from unknowingly spreading the virus to others.

At Vigor facilities, we will begin requiring the use of fabric face coverings for all individuals on site. We are re the process of procuring several different options and **once received, will require all personnel to wear a face covering.** To the degree we are able to identify other or better materials or availability, we will provide those different options as well. **Until Vigor receives what we've ordered, we strongly encourage employees to fashion your own face coverings and wear them while on site.** [The CDC has provided simple instructions on making your own facemask from items commonly available at home.](#) A clean rag fashioned as a cloth face covering (covering mouth and nose) and properly disposed of at the end of the day also meets the intent of this requirement. A new policy related to cloth face coverings is forthcoming. We appreciate your continued support as we work to mitigate the spread of the coronavirus.

Vigor also recommends that all employees strongly consider this action for themselves and their families when necessary to leave their homes. The new CDC recommendation also clearly indicates that this action is NOT a replacement social distancing and stay at home orders, it is an enhancement to decrease the likelihood of spread. Additionally, this is NOT a recommendation to wear N95 masks or respirators unless in a health care setting.

N95 Masks and respirators will continue to be used for critical operations as previously communicated in policies: [VI-445 \(High Frequency Interaction\)](#), [VI-450 \(Outbreak Management Plan\)](#), [VI-460 \(Social Distancing\)](#). Generally, these are activities that either require contact less than six feet or with a large number of personnel. Continued operations require these type of activities and actions to occur even as we drive to minimize them. Our mask and respirator supply is critical and it's very important to only use them for these required purposes. Our supply chain personnel are diligently working daily to procure the goods and equipment required to keep you stocked with PPE and it is an ongoing challenge.

We can't thank employees enough for your spirit of resilience, flexibility and cooperation as we navigate changes required to keep us all healthy and minimize the spread of the coronavirus.

A handwritten signature in black ink, appearing to read "Jim Marcotuli".

Jim Marcotuli

President & CEO
