

From: Vigor Communications <Communications@vigor.net>
Sent: Monday, March 30, 2020 4:47 PM
Subject: Monday, March 30th: Vigor's COVID-19 Daily Update



This employee communication will go out as needed to all Vigor employees. If you would like something included, simply respond to this email or get in touch with Caitlin Harrington. Information needs to be received by 3 pm day of if you need it in that day's email distribution.

Need a reminder on how to thoroughly wash your hands? [Check out this video.](#)


Access all employee updates and attachments on the [VigorNet COVID-19 page](#). Stay safe!

Posters Coming Soon to All Locations

Thank you to everyone for making an effort to keep our workplace and workforce healthy. We continue to practice physical distancing and other hygiene measures throughout Vigor facilities, including limiting our numbers during any necessary in-person meetings and other settings.

This week, signs and posters like the one below will be placed at every entrance at all Vigor facilities. Please make sure you understand what is being asked of each and every one of us so we all stay healthy. Compliance with this guidance is mandatory and in all our best interest.

The poster features the Vigor logo at the top center. Below it is the title 'COVID-19 ENFORCEABLE DIRECTIVES' in bold. A paragraph of text states: 'Employees, Contractors, Vendors, Customer representatives not in compliance will be asked to immediately correct any action out of compliance with these directives or will be asked by Vigor Security to leave the premises. Thank you for keeping each other, our families and our community safe & healthy.' Below this are two columns of directives. The left column is titled 'INDIVIDUALS MUST' and lists: 'COMPLETE THE COVID-19 SCREENING AND SELF ASSESSMENT DAILY BEFORE ENTRY INTO A FACILITY', 'RETURN HOME IF YOU HAVE A FEVER OR SYMPTOMS', 'MAINTAIN SIX (6) FEET SEPERATION FROM OTHER PERSONNEL AT ALL TIMES WHILE ONSITE', 'WASH AND SANITIZE HANDS FREQUENTLY', and 'CLEAN AND SANITIZE WORK AREAS REGULARLY'. The right column is titled 'INDIVIDUALS MUST NOT' and lists: 'ENTER A VIGOR FACILITY OR VIGOR CONTROLLED PREMISES WITH ANY SIGNS OR SYMPTOMS OF COVID-19', 'AT ANY TIME HAVE LESS THAN SIX (6) FEET SEPERATION FROM OTHER PERSONNEL WITHOUT ADDITIONAL PROTECTIVE MITIGATION', and 'DISREGARD PUBLIC HEALTH GUIDANCE PROVIDED BY VIGOR'.


VIGOR

COVID-19 ENFORCEABLE DIRECTIVES

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<u>INDIVIDUALS MUST</u>	<u>INDIVIDUALS MUST NOT</u>
<ul style="list-style-type: none">❖ COMPLETE THE COVID-19 SCREENING AND SELF ASSESSMENT DAILY BEFORE ENTRY INTO A FACILITY❖ RETURN HOME IF YOU HAVE A FEVER OR SYMPTOMS❖ MAINTAIN SIX (6) FEET SEPERATION FROM OTHER PERSONNEL AT ALL TIMES WHILE ONSITE❖ WASH AND SANITIZE HANDS FREQUENTLY❖ CLEAN AND SANITIZE WORK AREAS REGULARLY	<ul style="list-style-type: none">❖ ENTER A VIGOR FACILITY OR VIGOR CONTROLLED PREMISES WITH ANY SIGNS OR SYMPTOMS OF COVID-19❖ AT ANY TIME HAVE LESS THAN SIX (6) FEET SEPERATION FROM OTHER PERSONNEL WITHOUT ADDITIONAL PROTECTIVE MITIGATION❖ DISREGARD PUBLIC HEALTH GUIDANCE PROVIDED BY VIGOR

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